

**Idaho EECBG 30-Day Programmatic Report**  
**(Due 30 days from Introduction Call)**

<b>Project Reference Number (refer to subaward agreement):</b>	
<b>Project Title:</b>	
<b>Project Subrecipient:</b>	
<b>Project Address:</b>	
<b>Contact Name(s):</b>	
<b>Contact Information:</b>	

1. Reporting period covered by this progress report (start date, end date):
2. Pursuant to Section 5 of the Subaward agreement, subrecipient shall submit to OEMR the final budget and schedule, if applicable, which shall be subject to OEMR's approval. Are the finalized budget and timeline attached to this report? If no, please provide an explanation. Is the project's budget lower or higher than originally anticipated? If so, please provide an explanation.
3. Provide a brief narrative summary of work accomplished during this reporting period. This could include, but is not limited to:
  - a. Conducting research to support compliance with federal requirements.
  - b. Drafting bid solicitations and ensuring alignment with Federal, State and Local procurement laws.
  - c. Issuing solicitations to hire contractors to complete the proposed project.
  - d. Finalizing timeline and budget worksheet associated with the proposed project.
4. Please explain, if applicable, any variations from the proposed project that occurred during this report term and the reason(s).
5. Please provide, if applicable, the names and addresses of any contractors or subcontractors that are working on the project.
6. Please attach an updated Project Checklist noting any progress made since the Introduction Call.
7. List supporting documentation that is being submitted with this progress report (i.e. finalized budget, finalized timeline, "before" pictures, BABA certifications, equipment lists, etc.)